

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

November 10, 2025

6:00 PM

AGENDA

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of October 13, 2025
- 4. PRESENTATIONS:**
 - a. EMS Department Awards - Captain Deaven
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.
- 6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

 - a. Check Register of November 01, 2025, in the amount of \$234,165.02.
 - b. Check Register of November 07, 2025, in the amount of \$51,292.10.
 - c. Payment of Estimate No. 2 to Kinsley Construction, LLC for labor for the 2025 Infrastructure and Paving Project in the amount of \$714,732.20.
- 7. PRESIDENT CARON**
 - a. Accept a motion to approve a manual Check Register of November 06, 2025, in the amount of \$75.00 to Eckert, Seamans, Cherin & Mellott for legal services.
- 8. HUMAN RESOURCES**
 - a. Discussion and possible action: Adopting **RESOLUTION 2025-R-46**, amending Chapter 5 of the Personnel Manual, Tuition Reimbursement.

- b. Discussion and possible action: Moving Police Captain Douglas Foltz from probationary to regular full-time status, effective retroactive to October 28, 2025.

9. PUBLIC SAFETY

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-47**, requesting a Statewide Local Share Assessment (LSA) grant in the amount of \$287,328.80 from the Commonwealth Financing Authority to be used for the purchase of a New Build 2023 International CV 4x2 Diesel Engine/Lifeline Customer Highliner Type I Ambulance.
- b. Discussion and possible action: Adopting **RESOLUTION 2025-R-48**, requesting a Statewide Local Share Assessment (LSA) grant in the amount of \$117,362.62 from the Commonwealth Financing Authority to be used for the purchase of Static License Plate Readers.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Zoning Hearing Board Update.
- b. Discussion and possible action: Approving Financial Security Reduction Request #2 in the amount of \$173,975.04 (from \$825,346.81 to \$651,371.77) for SLD #2022-04 Arcona Phase 8.2 Preliminary/Final Subdivision and Land Development Plan.
- c. Discussion and possible action: Approving Financial Security Reduction Request #1 in the amount of \$197,106.32 (from \$513,179.00 to \$316,072.68) for SLD #2022-09 Cloud 10 Carwash Preliminary/Final Land Development Plan.
- d. Discussion and possible action: Approving Financial Security Reduction Request #1 in the amount of \$451,614.26 (from \$950,592.50 to \$498,978.24) for SLD #2023-06 Ford Truck Center Reverse Subdivision and Final Land Development Plan.
- e. Discussion and possible action: Approving Financial Security Reduction Request #1 in the amount of \$45,472.50 (from \$62,147.00 to \$16,674.50) for SLD #2024-02 Kindt Properties, LLC Preliminary/Final Subdivision and Land Development Plan.
- f. Discussion and possible action: Approving Financial Security Reduction Request #1 in the amount of \$1,997,492.04 (from \$2,761,958.00 to \$764,465.96) for SLD #2024-04 Arcona Phase 8.3 Preliminary/Final Subdivision and Land Development Plan.
- g. Discussion and possible action: Approving cash financial security release in the amount of \$153,649.00 (from \$153,649.00 to \$0) for SLD #2025-01 702 Nailor Drive Preliminary/Final Land Development Plan. Mid Penn Bank Letter of Credit No. 1252 in the amount of \$153,649.00 has been provided to replace the cash security.

11. PUBLIC WORKS

- a. Discussion and possible action: Authorizing payment to Miller Flooring Company, a COSTARS vendor, for the reconstruction of the Highland Park Tennis Court in the amount of \$75,950.00.

12. FINANCE

- a. Discussion and possible action: Authorizing staff to advertise proposed **ORDINANCE 2025-07** appropriating specific sums estimated to be required for the specific purposes of the municipal government during the Fiscal Year 2026, known as the “2026 Budget Ordinance”; and with an advertising duration of no less than twenty (20) days prior to consideration of enactment.

13. MANAGER

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-49**, authorizing the execution of a Cable Franchise Agreement between Lower Allen Township and Verizon Pennsylvania LLC.
- b. Discussion and possible action: Authorizing staff to advertise proposed **ORDINANCE 2025-06** amending the Codified Ordinances of Lower Allen Township, 1997, as amended, Section 32-7, dealing with the Township Manager’s salary.

14. COMMISSIONERS REPORTS

15. NEXT MEETING: Monday, November 24, 2025, at 6:00 PM.

16. EXECUTIVE SESSION

- a. Appointments/reappointments to Township authorities, boards, and commissions.

17. ADJOURN